



LAO PEOPLE'S DEMOCRATIC REPUBLIC
PEACE INDEPENDENCE DEMOCRATIC UNITY PROSPERITY

Ministry of Planning and Investment
Lao Statistics Bureau
Department of Cabinet

No 1885 /CAB
Vientiane Capital, Date 27/8/2024

REQUEST FOR EXPRESSIONS OF INTEREST

National GIS Consultant for the 5th PHC of Lao PDR (Ref. No CS - 44)

I. Background

The Lao PDR has received a Loan under the project: “Lao PDR Strengthening the National Statistical System Project (LAOSTAT II)” financed by International Development Association (IDA), the World Bank for an amount equivalent to twenty-one million US dollar (US\$21 million) to improve the capacity of the Lao PDR Statistical System to produce and disseminate good quality statistics in a timely manner and to enhance use of key statistics, and in case of an Eligible Crisis or Emergency, respond promptly and effectively to it. The project is aligned closely with the Strategy of the Development of National Statistical System (2016 – 2025) and Vision 2030 which outlines key strategies for sustainable development of the Lao Statistical System. Lao PDR intends to use part of the proceeds of this loan for payments under a contract for **National Consultants** to assist LAOSTAT II in managing and implementing procurement activities.

II. Scope of work

Aligned with the GIS Implementation Plan approved by the Head of LSB, the consultant will play a crucial role in delivering technical support and guidance to the GIS team, ensuring the efficient and timely implementation of GIS activities. The scope of work for this consultancy entails:

- Oversee day-to-day operations of the GIS team, coordinating with other units within the Central Census Office and managing tasks related to GIS implementation.
- Provide technical support for refining district boundaries and outlining provisional Enumeration Area (EA) maps.
- Participate in online and offline meetings and training sessions led by GIS experts, offering assistance such as translation, interpretation, note-taking, and documentation of technical discussions in the Lao language.
- Facilitate training programs for newly recruited GIS staff and GIS Operators (Enumerators) across central and sub-national regions.
- Engage in field visits to monitor GIS data collection activities and facilitate GIS-related training sessions in provinces and districts.
- Act as a liaison between GIS experts, GIS team members, and Central Census Office officials, actively participating in briefings, meetings, and preparing meeting minutes.
- Provide technical expertise in setting up the CAPI program for GIS data collection, guiding GIS operators during field data collection, and offering technical assistance.
- Support GIS experts and the GIS team in finalizing EA maps to ensure accuracy and completeness.
- Ensure the setup and installation of the CAPI program on tablets for GIS data collection and the main census operations in collaboration with IT team of LSB.

- Fulfill ad-hoc assignments as requested by the GIS team and Central Census Office.

2.2 QUALIFICATIONS/SELECTION CRITERIA

- At least a Bachelor's Degree in Geography, GIS, Programming and Software Development, Statistics, or a related field. A Master's degree is preferred.
- Demonstrated expertise with at least 5 years of experience in GIS support, facilitator roles, and practical work in Mapping/Cartography.
- Proven ability to work both independently and collaboratively, showcasing strong teamwork skills and the capacity to forge robust relationships with colleagues and stakeholders.
- Extensive hands-on experience in utilizing GIS tools, mapping applications, and information technology.
- Proficiency in English and Lao languages for effective communication in diverse settings.

Interested Consultant should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services, such as an updated curriculum vitae indicating personal and technical skills, academic qualifications and experience in similar assignments. Consultants may obtain copies of the detailed Terms of Reference (TOR) in English from the address below during office hours **9:00 am to 4:00 pm** Monday through Friday.

Expressions of interest shall be delivered by e-mail by **13 September 2024** to the following:

Sithan Neue Village, Sikhottabong District, Vientiane Capital, Lao PDR

Tel/Fax: 021 214740, 021 212022

E mail: Keosouvanh_lsb@hotmail.com

cc: phaykham13@gmail.com and chilapha77@gmail.com

Director of Cabinet



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